



# UNITED PLANNING ORGANIZATION

**POSITION:** Senior Treatment Counselor II  
**DEPARTMENT:** Comprehensive Treatment Center  
**BULLETIN No:** 03012012  
**SALARY RANGE:** \$50,000 - \$60,000 annually  
**OPENING DATE:** 01/09/2012  
**CLOSING DATE:** Open until filled  
**FIRST SOURCE:** Applicable

**Brief Description:** Provide direct, professionally skilled psychotherapeutic services to clients with a dual diagnosis of substance abuse, who are in various stages of treatment, to reduce psychological, emotional and substance abuse related disabilities and or to improve overall functioning by counseling and educating clients to accept referral to the next appropriate level of care, post detoxification and stabilization. Administer individual and group therapy. May participate in crisis prevention or aiding with problems with adjustment after a major life event. Maintain thorough and confidential records of observations. Assist Supervisory Treatment Counselor in the areas of ethical and legal protection of client and supervisee rights; training and professional development needs consistent with client welfare and programmatic requirements, and establish policies, procedures, and standards for implementing programs. Supervise in the absence of the Supervisory Treatment Counselor. Provide guidance in the adjustment to the treatment program and prepare accurate and timely notes in the DATA System on client's program progress.

**Minimum Qualifications:** Master's Degree in Counseling or the Behavioral Health field. Certification as a CACII and four years of progressively responsible experience with opiate addiction clients. Proficient computer/technical and word processing skills. Must maintain current licenses and comply with the credentialing requirements related to licensed professionals. Must have strong interpersonal skills and be comfortable collaborating with all levels of healthcare providers. Comprehensive and working knowledge of mental illness, substance abuse and the interaction between mental illness and substance abuse preferred. **Desired Qualifications:** LICSW, LMFT, LPC or LCSW credentials or equivalent. Ability to operate the District Automated Treatment Accounting System (DATA) with efficiency and accuracy. One year of supervisory experience.

**Other Requirements:** In the event that an offer is extended, the candidate will be required to successfully complete a criminal background check and/or FBI Fingerprinting, pre-employment physical examination and drug screening as applicable for the position.

**This position is NOT in the collective bargaining unit.**

Apply on-line at [upojobs@upo.org](mailto:upojobs@upo.org) or Fax resume at (202) 319-3237  
Apply within at Human Resources, 301 Rhode Island Ave., NW, 1st Floor  
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