

CATERING & MEAL SERVICES
RFQ#0018
QUESTIONS & ANSWERS

ISSUED ON 07/31/2019

Question #1:

Would you have any service/sales history for the contract, for example how often meals are served, how many servings per order, annual sales, etc.

Answer #1:

There is no direct answer to the number of times meals are served or the number of servings per order, however, estimates for some of the locations are listed below:

- a. Youth Services Division: 15-20 times per year / 10-15 persons**
- b. Foster Grandparents: Twice a year (June/December) / 200 persons approx.**
- c. Office of Early Learning: 36 meetings per year / 15-20 persons
Annual meeting – 200 persons**
- d. Advocacy Group: 20-50 times a year / 50-100 persons**
- e. Comm. Reinvestt. Division: Tax Season – 10-15 box lunch daily /
5 meetings with 15-20 persons**
- F. Board of Directors Meetings: 4 Meetings per year / 25-30 persons
24 lunches per year / 10-20 persons**

Estimated annual spending on the meals are indicated below:

- a. Fiscal Year 2016: \$ 75,000 approx.**
- b. Fiscal Year 2017: \$ 62,000 approx.**
- c. Fiscal Year 2018: \$ 64,000 approx.**
- d. Fiscal Year 2019: \$ 90,000 approx. (for 10 months)**