

The United Planning Organization (UPO) is the designated Community Action Agency for Washington, District of Columbia, and has served the residents of the District since 1962. Our **Vision** for the future is “UPO’s Washington: A city of thriving communities and self-sufficient residents”; our **Mission** is “Uniting People with Opportunities.”

All qualified applicants are encouraged to apply for this position or any other position currently advertised on our website. Please visit us at www.upo.org to view all of our vacancies and to learn more about our company and services.

POSITION: Registered Nurse Supervisor

PROGRAM/DIVISION: Comprehensive Treatment Center (CTC)
Community Health Division

BULLETIN No: 08092019

SALARY RANGE: (Commensurate with Experience)

OPENING DATE: September 06, 2019

CLOSING DATE: Open until filled

FIRST SOURCE: RM-15-HCA-STATS-000BY04-CPS

MAJOR DUTIES: Under the supervision of the Center Administrator oversee the daily operation of the nursing services and the delivery of care to patients in UPO Comprehensive Treatment Center. The RN will serve as a charge nurse in the Center. Manage methadone inventory to include ordering, storing, disposal, etc., in accordance with federal and state regulations. Plan and coordinate nursing staff schedules and nursing services. Participates in interdisciplinary team, case conferences and other meetings pertaining to patient care. Prepares and administers methadone medications and treatments with knowledge of purpose and adverse effects of nursing care provided. Complete all documentation for observation, planning, and evaluation of care provided to patients, including orders by physicians. Functions in monitoring capacity as assigned for completion of patient’s care. Conduct orientation and train new nursing personnel on policies, procedures, and the use of patient management software. Work with accrediting bodies who audit the medication management portion of the center.

MINIMUM QUALIFICATIONS: Current RN license to practice in the District of Columbia. CPR certification. Must be insurable for agency bonding and liability purposes.

DESIRED QUALIFICATIONS: Experience working in addiction management medical environments.

REGISTERED NURSE OPPORTUNITY!

UPO’s Comprehensive Treatment Center (CTC) is an outpatient substance abuse treatment facility that provides both medical and behavioral services, including methadone maintenance, client education, employment and housing support, and individual, group, and family counseling.

We help individuals with opioid addiction improve their quality of life and become responsible members of their families and communities.

CTC also offers specialized group sessions on such issues as tapering and abstinence, behavioral health, anger management, grief and loss, relapse prevention, and stabilization.

CTC is open Monday through Saturday. Call 202-682-6599 for center hours, location, admission procedures, and other information.

CTC is nationally accredited by the Commission on Accreditation of Rehabilitation Facilities (CARF), licensed by the U.S. Drug Enforcement Administration (DEA), and certified by the DC Department of Behavioral Health (DBH) and the U.S. Substance Abuse and Mental Health Services Administration (SAMHSA).

Vacancy Announcement-08092019
Registered Nurse Supervisor
Page Two

OTHER REQUIREMENTS:

In the event that an offer is extended, the candidate will be required to successfully complete a criminal background check and/or FBI fingerprinting, as well as pre-employment drug screening, as applicable for the position.

This position *IS NOT* in the collective bargaining unit of the CWA Union

To be considered for this position:

Submit your cover letter and resume to upojobs@upo.org or fax these documents to 202/319-3237.