

The United Planning Organization (UPO) is the designated Community Action Agency for Washington, District of Columbia, and has served the residents of the District since 1962. Our **Vision** for the future is “UPO’s Washington: A city of thriving communities and self-sufficient residents”; our **Mission** is “Uniting People with Opportunities.”

UPO Workforce Institute (WFI) is seeking an energetic and experienced individual to join our dynamic team. The ideal candidate must be a self-starter able to work in a fast paced, ever changing work environment, a team player and able to work independently with minimal supervision. This future employee will be expected to deliver a high level of customer support and service to both internal and external WFI customers. The final candidate will need to have the right complement of skills and personality

All qualified applicants are encouraged to apply for this position or any other position currently advertised on our website. Please visit us at www.upo.org to view all of our vacancies and to learn more about our company and services.

POSITION: Plumbing Instructor
DIVISION/OFFICE: Workforce Institute Training Division
BULLETIN No: 09082019
SALARY RANGE: Commensurate with Experience
OPENING DATE: August 27, 2019
CLOSING DATE: Open until filled
FIRST SOURCE: N/A

MAJOR DUTIES:

Provide instruction in Plumbing that include design and installation of plumbing, storm and clear water systems, remain abreast of new developments in Plumbing industry by attending training sessions and reviewing relevant and recent publications. Create course manuals, provide training, identify and maintain inventory.

BRIEF DESCRIPTION

Deliver instruction in the assigned specialty by following the prescribed curriculum. Provide full-charge classroom management including daily attendance, creation of lesson plans, integration of differentiated instruction techniques, presentation, and proctoring of assessments, and other typical classroom activities as required. Assist Program Assistant in the recruitment of at least 15 students for each cohort during each fiscal year. Remain abreast of and informed of new developments in the Plumbing field by attending training sessions and reviewing relevant and recent publications. Obtain additional professional certifications, as required. Perform participant evaluations relative to standards established by Plumbing training Level 1, Level 2 and NCCER Core. Prepare lesson plans, course overviews and course syllabi, select appropriate learning material for assigned classes, and evaluate student performance. Teach storm and clear water systems, sanitary drains and venting systems, water distribution systems, isometric drawing, plumbing repair and plumbing applications.

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MINIMUM QUALIFICATIONS:

Must be a licensed plumber in the District of Columbia. Have at least three (3) years of experience in in service and plumbing repair. As well as three (3) in basic plumbing skills. Must be NCCER certified. Knowledge of current adult education methods and strategies including: differentiated instruction, assessment, evaluation, and collaborative techniques and strategies that address closing the gap in student access and achievement regarding diversity.

Ability to effectively use Microsoft Office programs and electronic time keeping program. Possess effective organizational and professional communication skills, both written and verbal. Must be able to work sensitively and effectively with individuals of diverse educational, socio-economic and cultural backgrounds.

DESIRED QUALIFICATIONS:

Five (5) years of experience in plumbing processes desired. Certification by NCCER in “Core Curriculum” and one additional skill area.

OTHER REQUIREMENTS:

In the event that an offer is extended, the selected candidate will be required to successfully complete a criminal background check and/or FBI fingerprinting, as well as pre-employment drug screening, as applicable for the position.

This position IS covered by the collective bargaining agreement of the CWA Union.

This is a Safety Sensitive position.

To be considered for this position:

Submit your cover letter and resume to upojobs@upo.org

or

**fax your cover letter and resume to
202/319-3237.**