

**REQUEST FOR PROPOSAL**  
**RFP #2021-02**  
**UPO-GED PROGRAM**  
**AMENDMENT NO. 1**

- a) Closing date for the above RFP was April 26, 2021. It is now being amended to remain “Open and Continuous”. However, for early consideration, proposals may be submitted by Monday, May 31, 2021.
  
- b) The scope of services is now expanded to include ESL services provided to program participants. The provision of ESL services is however not required of vendors in order to be considered for an award.
  
- c) The scope of services is amended as follows: UPO expects selected CBOs to provide GED preparation assistance for income eligible DC residents (200% or less of federal poverty level) from any Ward in DC.
  
- d) A program performance plan (completed using the template provided along with this RFP) is required instead of a budget outlining expected expenses.

- e) The Program Performance Plan Worksheet is modified to include the following pay points: ESL Support Enrollment for non-native English speakers and completion of ESL course.
  
- f) The maximum amount UPO will award is now \$750,000. This is an increase from \$700,000 previously. The amount requested in the proposal must be supported by the amount reflected in the program performance plan. For this RFP therefore, the program performance plan is to be provided instead of a budget.
  
- g) An information session for prospective proposers will be held on Thursday May 20<sup>th</sup> at 1:30pm. Interested parties should email [rhaque@upo.org](mailto:rhaque@upo.org) for the WebEx link to the meeting.

Questions, if any, will be received via email (at [rhaque@upo.org](mailto:rhaque@upo.org)) and will be responded to within three (3) business days.

Procurement Officer  
United Planning Organization